

## Lake Lawrence Lake Management District Steering Committee

15735 Topaz Dr. SE  
Yelm, WA 98597



1. **6:38 PM Call to Order** – Co-Chair Barry Halverson called the LLLMD Meeting on July 16, 2026, to order at 6:38 PM. Steering Committee members were introduced.  
SC Members Present: Barry Halverson (Co-Chair), Jim Biehl (Co-Chair), Janice Leitzke (Budget Chair), Ken Stewart, Terry Stewart, Kim Nelson, Isaac Smith, and John Carpenter. A quorum was present, so the meeting continued.  
SC Members Absent: Steven Slater and Stephen Slater  
Members Present: Kathy Boyajian  
Government Staff: None
2. **6:38 PM Approval of Agenda** – **MOTION: SC Member Janice Leitzke moved to approve the agenda as amended. SC Member Isaac Smith seconded. The motion passed unanimously.**
3. **6:39 PM Approval of May 14, 2026, Meeting Minutes** – **MOTION: SC Member Ken Stewart moved to approve the May 14, 2026, meeting minutes. SC Member Janice Leitzke seconded. The motion passed unanimously.**
4. **6:40 PM Public Communications** – No one wished to make any statements/testimony at the beginning of the meeting. Participation by SC members throughout meeting on several topics.
5. **6:40 PM Recurring/Continued Business:**  
**Budget** – Janice Leitzke – Provided an update of the 2026 Financial Report and Financial Details through July 2026, see attached. Most Grant Funds were received. Still lacking about \$5,000, which we expect to receive soon. Most long-standing budget issues have been corrected. Janice went over the expenditures since the May 14<sup>th</sup> meeting and noted that the items in blue have been accounted for but not yet showing up on our financial report. This should be updated with the next quarterly budget report from the County. With renewal of our LMD we needed to make amendments to the 2027 budget. Those amendments were submitted as requested by the County by the deadline of June 26<sup>th</sup>. A copy of the amended budget for 2027 is in the slide presentation packet.  
Work Orders/Invoices were detailed:  
Work Orders/Invoices since May 2026 meeting were discussed and noted that the estimate for notice in the paper of the LMD Ordinance was \$320, but actual cost was \$108.55.  
Barry presented several slides showing Computer/Website Charges and requesting the SC and vote on each.  
Google Plan – LMD Storage (100 GB) is an annual fee of \$21.89 per year to ensure the LMD computer has sufficient storage/backup. Barry has been paying for this for the past three years as he had agreed to until the LMD was renewed. He is now requesting the LMD reimburse him for these charges in 2027 and beyond.  
**MOTION: SC Member Kim Nelson moved to approve the reimbursement. SC Member Ken Stewart seconded. The motion passed unanimously.**  
Microsoft Business Standard – Was required to set up and run the Website with a TEAM'S meeting platform. Barry has been paying for this for the past three years as he had agreed to do until the LMD was renewed. He is now requesting the LMD reimburse him for these charges in 2027 and beyond.  
**MOTION: SC Member Kim Nelson moved to approve the reimbursement. SC Member Isaac Smith seconded. The motion passed unanimously.**  
Wix.com LMD website Plan & Costs – The website is paid for every three years. Renewal is 1 Dec 2026. Cost estimate from Wix is \$740.77. Barry has talked with them, and he may be able to get this cost reduced, but unsure.  
**MOTION: SC Member John Carpenter moved to approve the renewal of the website contract for three years. SC Member Isaac Smith seconded. The motion passed unanimously.**

**Website Domain Name** – The current contract for the domain name expires 20 December 2026. Renewal can be for 1, 2, 3, or 5 years. Barry recommended renewal for three years to keep it consistent with the website.

**MOTION: SC Member Isaac Smith moved to approve renewal of the domain name for three years. SC Member Terry Stewart seconded. The motion passed unanimously.**

#### **6:50 PM Old Business**

**Lake Surface Temps/Water Levels** – Surface water Temperatures reached 71 degrees July 12<sup>th</sup>, 2026, Water level remains high. Water stopped spilling over dam on outflow creek around 14 June. Record 6+ months of steady overflow keeping the lake at its highest level in years.

**Floating Island Issue** – No further updates on floating island issue.

**Senate Bill S-3518.1** – 26 May Barry sent out email to all State LMDs requesting any final recommendations/input to the RCW changes. That information was forwarded to WALPA. 16 July 2026 WALPA hosted an RCW 36.61 work session with members of many LMDs, their city/county LMD administrators, and two representatives from Fish and Wildlife. The meeting covered all entities that had requested changes. All changes were met with positive responses. All were accepted as needed, some with minor changes. WALPA will work with various entities to determine how those minor changes can be made to satisfy all stakeholders, hold a couple more work sessions with a goal of getting the final changes to Senator Lovelett's office for bill development by mid-August 2026.

**Cyanobacteria Management Plan (CMP)** – CMP Meeting #5 was held virtually on 11 June 2026 from 6:30-8:00 p.m. Herrera Inc. provided the final copy of CMP. The 1.5-hour presentation was posted on the YouTube channel at this link: <https://youtu.be/rRJV0n3dk3k>. All signatories to the plan were asked to sign the signature page and return it to Herrera, which was done. The final document has been posted to the LMD Website.

There was a lot of discussion about next steps which went into development of the Request for Proposal to be discussed in new business below.

#### **Phosphorus Management Plan & Contract -**

**ZVI water testing requirements** outlined in the Aquatic Plant and Algae Management Permit (APAM) were discussed in detail. Laboratories across Washington State were contacted and cost estimates received. To conduct the numerous tests required by the APAM lab test costs were estimated at \$4,238.64. Additional testing may need to be done that is not required by the APAM. Soluble Reactive Phosphorus or SRP testing was identified as being highly recommended to be tested monthly. Some of that testing may be done using a Phosphate Photometer Kit costing \$600.00 and another \$40 for Reagents. It was recommended that this testing equipment be purchased, but that lab testing for SRP be conducted at least 3-4 times during the first year in conjunction with using the Photometer to determine if the Photometer provided sufficient reliability to use it solely moving forward in future years reducing testing costs. The SC thought that was a good idea. Just to be on the safe side, it was recommended we set aside \$7,000 + taxes for analyte testing in 2027 and 2028.

**MOTION: SC Member Jim Biehl moved to approve analyte testing costs of \$7,000 + tax for 2027 and 2028. SC Member John Carpenter seconded. The motion passed unanimously.**

**Water Sample Shipping Costs** were then discussed. Estimates have been obtained from both UPS and FEDEX. Overnight shipping of analyte samples is required. Costs for this type of shipment ran to about \$124 for each shipment and 7-10

shipments would be required during the year when Zero Valent iron (ZVI) is applied to sequester phosphorus in the lake. It was estimated that approximately \$1,500 would be required each year for shipping costs.

**MOTION: SC Member Janice Leitzke moved to approve the shipping cost of \$1,500 for 2027 and 2028 and would amend the 2027-2028 work plan accordingly. SC Member Ken Stewart seconded. The motion passed unanimously.**

**Testing Equipment & Ancillary Items** - Discussion then moved to testing equipment and ancillary items (0.45pm Filter, Deionized Water, Sonde testing equipment, Kemmerer Gauge, Photometer, Secchi Disk, calibration chemicals and more. It was suggested that personal donated funds be used to purchase these items to be used specifically by the water quality monitoring team so that equipment can be maintained at the lake and be available for use without needing to coordinate with and travel to the County Buildings to collect equipment and then return it. Barry offered his 12' Lund to that team along with all the other necessary equipment for the boat. Kim Nelson and Mike Fischer also offered their pontoon boats for the effort. A bank account to secure donated funds for the effort was opened. Donated funds/pledges were currently \$12,700, but \$17,000 was needed for all required equipment. A final email will be sent to all members to determine if additional funds can be raised.

**ZVI Product Costs** - Estimated Costs for ZVI were obtained from Hepure just to determine the scope of what may be needed. Final costs will be determined once bids are received for the RFP that is expected to be released next week.

**LMD Renewal 2027 –**

The LMD was renewed as reported at the May 14<sup>th</sup> LMD SC Meeting. A final letter to the editor of the Nisqually Valley News was written by Barry Halverson and published on 28 May 2026. A copy of that article was provided in the presentation.

**2026 Toxic Algae Update** – Since our May 14<sup>th</sup> LMD SC Meeting the warning issued on 12 May was lifted on 29 May. Another warning was issued on 15 June and lifted on 13 July. This is what we are attempting to prevent by initiating the Phosphorus Management Plan. We do not want another 4<sup>th</sup> of July where a toxic algae warning is in effect.

**2026 LMD Submerged Weed Treatment Plan** – Our second and third treatments of Sonar One for Curly Pondweed were conducted on 20 May and 15 June, respectively. All aquatic vegetation treatment for the year is completed. Lake Survey results on 7 July showed that the treatment has worked for Curly Pondweed, Elodea, and Narrow Leaf Pondweed. It has little to no impact on Big Leaf Pondweed, Naja's, and other related pondweeds.

**2026 Yellow Flag Iris (YFI) Treatment Plan** – Treatment for YFI was conducted on 26 May. We will see how effective it was during our 18 August Lake Survey. It was too early to tell during our June and July lake surveys.

**2026 Fragrant Water Lily (FWL) Treatment Plan** – Based on our July lake survey no treatment of FWL will be conducted this year.

**2026 Meeting/Survey Schedule** – The schedule for 2026 was reviewed. The last lake survey will be on 18 August.

**LMD Meetings** – All meetings are scheduled for Thursdays from 6:30-8:30 p.m. In Person meetings are at Lake Lawrence Lower Lodge. Virtual meetings are via "TEAMS" with link posted on website: Next meetings –15 October (In Person).

**Funding For Lake Lawrence (Grants & Other)** – Four members have stepped up and volunteered to be on the non-profit board. Kim Farnes will be meeting with them next week to discuss next steps and get the organization moving forward.

**Annual Meeting** – 6:30-8:30 p.m. Thursday, 24 September 2026. Thurston County Hydrologist, Kevin Hansen has agreed to provide a presentation to the LMD. Kevin has responded and agreed to present the information requested at our 24 September annual meeting.

**8:45 PM New Business –**

**Lake Surveys** – Tuesdays from 9-12 a.m. Meet at Barry's house on canal. Next and last survey of the year is scheduled for 18 August. Results of lake surveys from June and July were reviewed. Copies of the survey and details can be found on our website.

**Phosphorus RFP** – Was sent to SC members for review prior to the meeting.

**MOTION: SC Member John Carpenter moved to approve the RFP. SC Member Terry Stewart seconded. The motion passed unanimously.**

The RFP will be reviewed and approved by the Board of County Commissioners on 21 July 2026. Next steps are to publish the RFP notice in the local paper, receive bids over the next 6 weeks, review the bids. SC members Kim Nelson and Janice Leitzke agreed to be on the committee to review the bids. One more person is being requested. Once bids are reviewed and evaluated the county will review the process to ensure it meets legal standards and the SC will select a contractor.

**2027-2028 Budget & Work Plan** – This work plan was sent out to all SC members several weeks ago for review.

Discussion showed that based on votes taken during this meeting for funding nutrient testing and website requirements both needed to be increased. Nutrient Testing would be increased from \$5000 to \$8,500 for each year and Website requirements increased from \$180 to \$200 for each year.

**MOTION: SC Member Janice Leitzki moved to approve the 2027-2028 Budget & Work Plan as amended. SC Member Ken Stewart seconded. The motion passed unanimously.**

The amended budget will be forwarded to Environmental Health (EH) prior to the end of the month where it will be reviewed by EH budget and forwarded to the County Budget office for inclusion in the County bi-annual budget. It is expected the County Bi-Annual budget will be reviewed and approved by the Commissioners during November and December 2026.

**8:15 PM Other Business** –

1 June 2026 – Briefed Commissioner Grant on our CMP Plan and Senate Bill for RCW 36.61

6 June 2026 – Attended Wildaire HOA Annual meeting and updated members on the LMD

10 June 2026 – Briefed Commissioner Fournier on our CMP Plan and Senate Bill for RCW 36.61

20 June 2026 – Attended LLCC HOA Annual meeting and updated LLCC HOA members on the LMD

29 June 2026 – Briefed Commissioner Mejia on our CMP Plan and Senate Bill for RCW 36.61

20 July 2026 – Briefing scheduled with Commissioner Clouse to update on our CMP Plan and Senate Bill for RCW 36.61

Meeting has been requested to brief Commissioner Menser on our CMP Plan and Senate Bill for RCW 36.61

**8:20 PM Good of the Order** –

**Trout Plantings:**

- 27 May 2026 5,000 Rainbow stocked in lake.

**Animals of Lake Lawrence.** Nothing new.

**Hazard Removal.** No additions.

**Seminars/Webinars.** None this period.

**8:20 PM Adjourn** – With no further business, the meeting was adjourned at 8:20 pm.

Attachments:

1 – 2026 Financial Report and Details thru 16 July 2026 – See meeting presentation slides for additional information.

Prepared by Barry Halverson

 16 Oct 2026  
Barry Halverson, Co-Chair

Lake Lawrence Management District  
Financial Report

|                                                | Year Ending<br>12/31/2025 | 2026 Budget      | YTD<br>7/11/2026 | 2026 Variance   | 2026 Actual Notes                                                               |
|------------------------------------------------|---------------------------|------------------|------------------|-----------------|---------------------------------------------------------------------------------|
| <b>REVENUE</b>                                 |                           |                  |                  |                 |                                                                                 |
| Penalties - Operating Assessment               | 423                       |                  | 74               | 74              | Per Thurston County thru 3/31/2026                                              |
| Investment Earnings                            |                           |                  | 4,033            | 4,033           | Per Thurston County thru 3/31/2026                                              |
| Other Interest - Operating Assess.             | 13,526                    |                  |                  | -               | Per Thurston County thru 3/31/2026                                              |
| Operating Assessment Charges                   | 115,648                   | 118,000          | 7,433            | (110,567)       | Per Thurston County thru 3/31/2026                                              |
| Miscellaneous                                  | 26                        |                  |                  | -               |                                                                                 |
| O/T - General Fund                             | 6,200                     |                  |                  | -               |                                                                                 |
| Algae Grant                                    | 8,983                     | 25,000           | 35,084           | 10,084          | \$5,933 owed from Grant                                                         |
| <b>TOTAL REVENUE</b>                           | <b>144,806</b>            | <b>143,000</b>   | <b>46,625</b>    | <b>(96,375)</b> |                                                                                 |
| <b>EXPENSES</b>                                |                           |                  |                  |                 |                                                                                 |
| <b>Administrative Rate at 5%</b>               | <b>8,043</b>              | <b>5,900</b>     | <b>561</b>       | <b>5,339</b>    | Per Thurston County thru 3/31/2026                                              |
| Nuisance Weed Program                          | 62,959                    | 80,000           | 68,347           | 11,653          | 34 acres treated for \$63,346, APAM permit \$136.74                             |
| Algae Mitigation                               |                           | 210,000          |                  | 210,000         | No expenditures expected in 2026                                                |
| Cyanobacteria Mgmt Plan (CMP)                  | 28,949                    | 60,000           | 22,102           | 37,898          | Herrera Contract of \$93,287 pd in full                                         |
| Yellow Flag Iris                               | 1,500                     | 1,500            |                  | 1,500           | Awaiting bill                                                                   |
| Lily Treatment                                 | 1,875                     | 3,500            |                  | 3,500           | Will check in June/July if need treatment in Aug/Sept                           |
| Nutrient Testing                               |                           | 15,000           |                  | 15,000          | No expenditures expected in 2026                                                |
| Prof Svcs - Advertising                        |                           | 1,100            | (144)            | 1,244           | \$144 reimbursement from 2023 to be corrected in 2026                           |
| <b>Total Professional Services</b>             | <b>95,283</b>             | <b>371,100</b>   | <b>90,305</b>    | <b>280,795</b>  |                                                                                 |
| Supplies                                       |                           | 125              | 1,046            | (921)           | Shallow water signs \$1,046                                                     |
| Annual Meeting and Picnic                      | 323                       | 500              |                  | 500             |                                                                                 |
| Small Tools & Minor Equip                      |                           | 300              |                  | 300             | CMP testing equip to be purchased \$10-20k                                      |
| Communications (Mailers)                       | 961                       | 1,290            | 272              | 1,018           | \$272 Treatment notice                                                          |
| Operating Leases/Rentals (LLCC)                | 60                        | 60               |                  | 60              |                                                                                 |
| Website & admin technology                     |                           | 400              |                  | 400             |                                                                                 |
| Misc.                                          | 875                       | 5,000            | 2,063            | 2,937           | Renewal Expenses: Public hearing ads-\$317, Ballot mailing-\$1,073, Stamps-\$55 |
| <b>Total Supplies &amp; Operating Expenses</b> | <b>2,218</b>              | <b>7,675</b>     | <b>3,381</b>     | <b>4,294</b>    |                                                                                 |
| <b>TOTAL EXPENSES</b>                          | <b>105,544</b>            | <b>384,675</b>   | <b>94,247</b>    | <b>290,428</b>  |                                                                                 |
| <b>NET (Revenue-Expenses)</b>                  | <b>39,262</b>             | <b>(241,675)</b> | <b>(47,622)</b>  | <b>194,053</b>  |                                                                                 |
| <b>Beginning Fund Balance</b>                  | <b>391,985</b>            |                  | <b>431,246</b>   |                 | 13th month adjustments of \$2,529 to YE 2025 & Beg Fund Bal                     |
| <b>Ending Fund Balance</b>                     | <b>431,246</b>            |                  | <b>383,624</b>   |                 |                                                                                 |

Lake Lawrence Management District  
Details of Financial Report

| Expense Detail |                |                                                            |                            |                                                                                |
|----------------|----------------|------------------------------------------------------------|----------------------------|--------------------------------------------------------------------------------|
| 07/11/26       |                |                                                            |                            |                                                                                |
| Date           | Amount         | Account                                                    | Payee                      | Notes                                                                          |
| Prior Year     | \$ (143.52)    | Advertising                                                | Correction for 2024        | 50% RFP ad in Dec 2023 s/b coded to L                                          |
| 12/5/2025      | \$ 55.52       | Renewal                                                    | Barry Halverson            | 2 books of stamps and 4 certified Letters                                      |
| 1/5/2026       | \$ 317.20      | Renewal                                                    | CR Publishing #307914      | AD#136069 for Jan 8 and 15th                                                   |
| 2/13/2026      | \$ 6,091.33    | CMP C-02                                                   | Herrera #61460             | Jan 1-30 2026                                                                  |
| 2/13/2026      | \$ 191.99      | CMP D-03                                                   | Herrera #61460             | Jan 1-30 2026                                                                  |
| 3/4/2026       | \$ 1,072.82    | Mailing ballots                                            | Nisqually Print, #NPNP3080 | Postage \$305.55, Labor \$126, Envelopes \$393.82, Paper \$156.17, Tax 91.28   |
| 3/1/2026       | \$ 136.74      | Permits                                                    | Dept of Ecology            | APAM Fee \$136.74 (1/4 of \$500 permit+16.96 Processing fee for 2026           |
| 3/20/2026      | \$ 4,930.30    | CMP C-01                                                   | Herrera #61780             | Jan 31,-Feb 27, 2026                                                           |
| 3/20/2026      | \$ 250.92      | CMP D-03                                                   | Herrera #61780             | Jan 31,-Feb 27, 2026                                                           |
| 3/31/2026      | \$ 560.81      | TC Admin                                                   |                            | Q1 2026                                                                        |
| 4/14/2026      | \$ 271.99      | Treatment notice                                           | Nisqually Print, #NPNP3491 | 165 - stamps \$128.70, handouts 89.10, Labor 42, tax 12.19                     |
| 4/16/2026      | \$ 11,564.63   | CMP C-02                                                   | Herrera #62017             | Feb 28-Mar 27, 2026                                                            |
| 4/16/2026      | \$ 117.85      | CMP C-03                                                   | Herrera #62017             | Feb 28-Mar 27, 2026                                                            |
| 4/16/2026      | \$ 368.77      | CMP D-03                                                   | Herrera #62017             | Feb 28-Mar 27, 2026                                                            |
| 6/25/2026      | \$ (12,051.25) | Invoice refused                                            | Herrera #62017             |                                                                                |
| 4/22/2026      | \$ 1,046.00    | Supplies                                                   | Barry Halverson            | Concrete Mix \$36.69, 3 shallow water Signs \$49.24, 6 mill 4x8 signs \$961.07 |
| 4/20/2026      | \$ 164.45      | Renewal                                                    | Nisqually News, #137016    | Notice of Public Hearing                                                       |
| 5/6/2026       | \$ 30,888.31   | Aquatic Vegetation                                         | AquaTechnex #21130         | #1 SonarONE                                                                    |
| 5/1/2026       | \$ 344.50      | Renewal                                                    | C T Publishing, Inv 310012 | 2 public notices re rate hearing                                               |
| 4/9/2026       | \$ 108.55      | Renewal                                                    | C T Publishing, Inv 309440 | Notice of Adoption 4/9                                                         |
| 6/15/2026      | \$ 37,321.79   | Aquatic Vegetation                                         | AquaTechnex #21343         | #2 & 3 SonarONE                                                                |
| 6/25/2026      | \$ 10,150.43   | CMP C-02                                                   | Herrera #62017R            | Final Invoice                                                                  |
| 6/25/2026      | \$ 117.85      | CMP C-03                                                   | Herrera #62017R            | Final Invoice                                                                  |
| 6/25/2026      | \$ 368.77      | CMP D-03                                                   | Herrera #62017R            | Final Invoice                                                                  |
|                | \$ 94,246.75   | Total Expenses per LLMD Financial report                   |                            |                                                                                |
|                | \$ 80,639.12   | Less items submitted but not confirmed by Thurston County  |                            |                                                                                |
|                | \$ 13,607.63   | Total Expenses confirmed by Thurston County Q1 \$13,607.63 |                            |                                                                                |