

Lake Lawrence Lake Management District Steering Committee

15735 Topaz Dr. SE
Yelm, WA 98597



1. **6:30 PM Call to Order** – Co-Chair Barry Halverson called the LLLMD Meeting on May 15, 2025, to order at 6:30PM. Steering Committee members were introduced.

SC Members Present: Barry Halverson (Co-Chair), Jim Biehl (Co-Chair), Janice Leitzke (Budget Chair), Ken Stewart, Terry Stewart, John Carpenter, and Steven Slater. A quorum was present, so the meeting continued.

SC Members Absent: Isaac Smith excused. Tanisha Scott & Stan Sorensen.

Members Present: Kris Manning, Karen Nylund, Randy Leitzke, Frank Hudik, Dwight Bishop, Steve Brown, Mike Lockey and Cliff Lockey.

Government Staff: None

2. **6:32 PM Approval of Agenda** – MOTION: SC Member John Carpenter moved to approve the agenda. SC Member Jim Biehl seconded. The motion passed unanimously.

3. **6:32 PM Approval of 20 March 2025, Meeting Minutes** –

MOTION: SC Member Ken Stewart moved to approve the 20 March 2025, meeting minutes. SC Member John Carpenter seconded. The motion passed with one board member abstaining.

Approval of 17 April 2025, Special Session Meeting Minutes –

MOTION: SC Member Ken Stewart moved to approve the 17 April 2025, meeting minutes. SC Member John Carpenter seconded. The motion passed with one board member abstaining.

4. **6:35 PM Public Communications** – No one wished to make any statements/testimony at the beginning of the meeting but several provided comments/input throughout the meeting on various topics.

5. **6:36 PM Recurring/Continued Business:**

Budget – Janice Leitzke – Provided an update of the 2024 Financial Report based on an email received from Thurston County Environmental Health 14 May 2025. Janice reported that the County provided updated revenue data but stipulated the report may be revised and 2024 expenditure data would be provided by the end of May. See the attached report.

Janice then provided an overview of the 2025 Financial Report. 1st quarter 2025 budget report has not been provided, but we were told it will be provided shortly. See attached report and financial details for 2025.

6. **6:45 PM Old Business**

Lake Level/Temps – Frank Hudik provided updated information – Surface water temperature was 59 degrees on 1 May 2025. Lake level is 4" below last year.

Yellow Flag Iris (YFI) Floating Islands – Frank Hudik included backup slides for the YFI Floating Island issue, but there has been no change in the situation. Plan to talk with Representative Marshall in the coming months to schedule a boat tour of the lake to discuss the issue.

Senate Bill S-3518.1 – No movement on this issue as the Washington Department of Fish and Wildlife (WDFW) working with us on the issue moved and a temporary replacement was recently appointed. Contact has been made with the acting Lands Division Manager of WDFW, but no meeting is currently scheduled to discuss WDFW's issues with the bill.

Cyanobacteria Management Plan (CMP) – Toxic Algae Plan – Herrera Inc. provided a virtual update on this plan May 5th. Presentation is posted on the LMD Website (under documents). Scheduled stream/discharge testing has been delayed due to insufficient rainfall to conduct tests. Of the four tests scheduled only two were completed on 25 February and 8 April 2025. All other water quality testing has been completed on schedule and will continue through October 2025.

Final report due no later than June 1, 2026. Next public meeting is 11 December 2025, 16 April 2026 and 11 June 2026. Dates approved by SC after coordination with contractor. Notices were sent to all members via USPS in January 2025. Email reminders will be sent to LMD members from our contact list the week prior to these meetings.

2025 LMD Invasive/Nuisance Aquatic Weed Treatment Plan – First application of Sonar One 6 May 2025. Two more applications will be made. The cost will be ~\$63k. It is important that shoreline property owners remove the posted notification signs on their shoreline 48 hours after application. During the lake survey on 13 May over 40 signs had to be removed by the survey team. This required an additional hour of their time, and it is difficult for the older volunteers to get on and off the boat to collect these signs. Homeowner and neighbor support to accomplish this is needed. Barry will send out a notification via email to all shoreline property owners reminding them to remove the posted signs.

2025 LMD Yellow Flag Iris (YFI) Treatment Plan – Treatment was done 14-15 May in the areas identified. Property owners will be notified 16 May to remove the posted notification signs NLT Sunday 18 May. The total cost for this treatment was \$3,500. The LMD portion of that cost was \$1,500. An email will be sent to all shoreline property owners on 16 May reminding them that YFI removal on non-treated properties is their responsibility. Several properties were identified to have numerous YFI plants during the lake survey on 13 May.

2025 LMD Fragrant Water Lily Treatment Plan – As we have done in the past our Lake Survey in July will inform our decision to either initiate a contract to treat FWL or not. In 2024 approximately 2.5 acres were treated at a cost of \$2,700.

LMD Renewal 2027 – Decisions made by the SC at the 20 March LMD meeting were incorporated into the Petition. The petition was sent out via the LMD email contact list on 1 May and a 2nd reminder sent on 15 May. As of 15 May, less than 10% have responded.

During the last month LMD membership was reviewed through county assessor data and compared against HOA membership. Several discrepancies were identified:

- Four upland properties that were initially identified as HOA properties but were not are identified for removal from the LMD.
- Ten canal properties along Lisa Lane and Pleasant Beach Drive were identified for further assessment to determine if they should be moved from canal to shoreline.
- Three new subdivided properties within the Lake Lawrence Community Club (LLCC) HOA have never been added to the LMD membership.
- One property not previously identified within the LMD Boundaries will be added due to recent property improvements.

All properties were reviewed during the lake survey on 13 May.

- All four upland properties reviewed that are not within an HOA will be recommended for removal during the Oct/Nov 2025 assessment review.
- Canal Properties: Considerations for changing assessment on canal properties to lake front properties were 1) similarities to adjoining properties that were currently assessed as lake front; 2) water depth 25' out from shoreline along parcel and out to open lake compared to other properties assessed as lake front; and 3) obstacles such as lily's, rocks, trees, etc. that would prevent a dock and/or shoreline access. Of the ten properties reviewed three were identified to have similar characteristics as other lake front properties and it was recommended that these properties assessments be changed from canal to lake front and that letters be sent to the owners of these properties to notify them and provide an opportunity for them to challenge the decision of the SC if they feel the decision is not appropriate.
- The three HOA properties not previously identified as within the LMD boundaries will be assessed as upland properties and a letter notifying them of this decision by the SC will be mailed.
- The one non-HOA property with recent property improvements and adjoining properties within the LMD boundaries will be sent a letter notifying them that the property will be included in the boundaries.

Letters will be mailed to the affected owners by 19 May.

MOTION: SC Member Steven Slater moved to approve the letters. SC Member Ken Stewart seconded. The motion passed unanimously.

Barry reviewed the next steps in the process of renewing the LMD. If the number of required petitions were not received by 30 June, the HOAs and local non-HOA communities would need to go door-to-door to obtain signatures for the petition. That effort would continue through September 2025 if needed. The full list of next steps can be found in the meeting presentation posted on the LMD website slides 28 and 29. Updates on progress will be provided at all LMD and community meetings.

Action Items - Were discussed. Nothing new since July. See SC meeting presentation for details on action items – found on website under documents.

2025 Meetings (6:30-8:30 p.m. unless otherwise stated) –

Thursday 17 July 2025 – (Virtual) – LMD SC Meeting

Thursday 25 September 2025 – (In Person) LMD Annual Meeting

Thursday 16 October 2025 (In Person) – LMD SC Meeting

Thursday 11 December 2025 (Virtual) – LMD CMP Meeting

Lake Surveys

2025 Lake Surveys (9-11:30 a.m.) –

Tuesday 10 June 2025

Tuesday 24 June 2025

Tuesday 8 July 2025

Tuesday 19 August 2025

2025 Geese Roundup – Geese were counted during the survey. Only 12 adults and 12 goslings were seen. Although many geese may frequent the lake shoreline during the year resident geese are the only ones that stay at the lake to have their young. As a result of this survey no contract will be made with the US Department of Agriculture (USDA) for removal of geese in 2025.

Shallow Water Signs – The survey team attempted to drive a fence stake into the ground on the south end of the lake, but due to windy weather and deeper water conditions were unable to. This effort will be undertaken again later in the year weather permitting. The signs and material will not be ordered until it can be determined that a stake can be driven into the lake bottom in these areas. The material and signs were approved at the October 2024 meeting.

7. 8:00 PM New Business –

Lake Survey 19 April 2025 – Visual observation was not possible – water too murky. Water Nymph, Nitella, Common Elodea and Narrow Leaf Pondweed were identified at levels 1 and 2 in many aquatic vegetation assessment sites (AVAS) around the lake. For a detailed report visit the LMD website documents section under lake surveys.

Lake Survey 13 May 2025 – Visual observation was not possible – water too murky. Water Nymph, Nitella, Common Elodea, Narrow Leaf Pondweed, Curly Leaf Pondweed and Big Leaf Pondweed were identified at levels 1-3. Fragrant Water Lily (FWL) was found in AVAS areas 3, 33 and 27 and the south end of Goat Island the south end of the main lake. Our treatment of FWL last year appears to have been very effective. Yellow Flag Iris (YFI) was identified in AVAS areas 9, 12, 14, 16, 28-30. Other areas had YFI but were being treated by a contractor. Those areas that are not treated by a contractor are the responsibility of the property owner. This YOUTUBE Video shows how to remove YFI safely:

<https://youtu.be/wk5AVYtrWhA>

2026-2027 Budget and Work Plan – DRAFT sent to SC members 6 May. SC reviewed plan during the LMD meeting. Minor revenue changes were recommended because of the data received from the county on 14 May. The second review will be at the next LMD meeting on 17 July and then will be finalized, signed and submitted to the county NLT 20 July 2025. A DRAFT copy of the plan can be found on the HOME page of the LMD website.

8. 8:20 PM Good of the Order –

Lake Lawrence LMD Meeting Minutes for May 15, 2025

2025 Fish Plants Lake Lawrence:

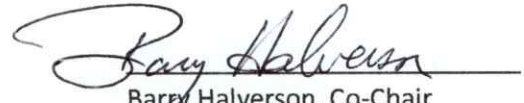
- 13 February 2025 – 215 Rainbows @ 5.5 lbs. each
- 20 February 2025 – 20k Rainbows @ 0.4 lbs. each
- 24 February 2025 – 230 Rainbows @ 6 lbs. each
- 2 May 2025 – 5k Rainbows @ 0.4 lbs. each

9. **8:25 PM Adjourn** – With no further business, the meeting was adjourned at 8:25 pm.

Attachments:

1 – 2024 Financial Report, 2025 Financial Report, and 2025 Details of Financial Report

Prepared by Barry Halverson


Barry Halverson, Co-Chair

Lake Lawrence Management District Financial Report

		Preliminary 2024 Final	2025 Budget	2025 Actuals thru 4/16/2025	2025 Variance
REVENUE					
	Penalties - Operating Assessment	41	-		-
	Investment Earnings	8,196	-		-
	Other Interest - Operating Assess.	296	-		-
	Operating Assessment Charges	113,545	118,450	8,159	(110,291)
	Miscellaneous	2,544	-		-
	O/T - General Fund				-
	Algae Grant		25,000		(25,000)
	TOTAL REVENUE	124,622	143,450	8,159	(135,291)
EXPENSES					
	Interfund Costs	5,940			-
	Payroll Costs	2,010	-		-
	Administrative Rate at 5%		6,000		6,000
	Nuisance Weed Program	50,384	70,000		70,000
	Algae Mitigation	-	-		-
	Cyanobacteria Mgmt Plan (CMP)	42,211	60,000	3,396	56,604
	Yellow Flag Iris	1,500	1,500		1,500
	Lily Treatment	2,708	2,500		2,500
	Prof Svcs - Advertising	404	600		600
	Total Professional Services	97,206	134,600	3,396	131,204
	Supplies	153	300		300
	Annual Meeting and Picnic	233	1,500		1,500
	Small Tools & Minor Equip		300		300
	Communications (Mailables)	928	1,100	961	139
	Operating Leases/Rentals (LLCC)	60	160		160
	Website & admin technology	435			
	Misc.	166	1,000		1,000
	Total Supplies & Operating Expenses	1,976	4,360	961	3,399
	TOTAL EXPENSES	107,132	144,960	4,357	134,603
	NET (Revenue-Expenses)	17,490	(1,510)	3,802	(688)
	Beginning Fund Balance	354,299		371,789	
	Ending Fund Balance	371,789		375,591	

Lake Lawrence Management District
Details of Financial Report

Expense Detail				
Date	Amount	Account	Payee	Notes
1/13/2025	\$ 686.20	Communications-Mailers	Nisqually Post, NPNP201	Annual Postcard 659 @.34 plus .60 postage ea +\$42+ 9.3% tax
2/20/2025	\$ 267.84	CMP Study C-2	Herrera #58439	Jan 2025
2/20/2025	\$ 142.62	CMP Study D-3	Herrera #58439	"
2/28/2025	\$ 1,638.94	CMP Study C-1	Herrera #58674	Feb 2025
2/28/2025	\$ 214.27	CMP Study C-2	Herrera #58674	"
2/28/2025	\$ 374.97	CMP Study D-3	Herrera #58674	"
4/15/2025	\$ 275.29	CMP Study C-1	Herrera #58890	Mar 2025
4/15/2025	\$ 214.27	CMP Study C-2	Herrera #58890	"
4/15/2025	\$ 267.84	CMP Study D-3	Herrera #58890	"
4/16/2025	\$ 275.08	Advertising	Nisqually Post & Print	Notice of Sonar chemical weed treatment early May
	\$ 4,357.32	Total Expenses per LLMD Financial report		
	\$ 4,357.32	Less items submitted but not confirmed by Thurston County		
	\$ -	Total Expenses confirmed per Thurston Co		
Income Detail				
Thurston County Property Tax/Special Assessment Fund Activity Report (TAPS)				
Income	2025	2021-2024	Total	
1/1/2025				
Receivables	\$ 117,938.76	\$ 3,096.43	\$ 121,035.19	
Jan+Feb income	\$ 3,301.75	\$ 242.19	\$ 3,543.94	
Mar Income	\$ 4,615.50	\$ -	\$ 4,615.50	
Total Income	\$ 7,917.25	\$ 242.19	\$ 8,159.44	Total Income per Financial Report
Ending Receivables	\$ 110,021.51	\$ 2,854.24	\$ 112,875.75	Agrees to Mar TAPS report \$112,875.75